

Proposal to Modify Condominium Property

Instructions:

1. Owner fills out/signs proposal and returns to CM Property Management.
2. CM Property Management forwards proposal to be included as an agenda item at the following board meeting.
3. Board approves/denies proposal.
4. CM Property Management notifies owner of decision.

Description of proposed change:

Please be explicit in your description as to location, nature, kind, shape, height, material(s), and color(s) to be used and attach drawings as necessary. Failure to provide this information may delay the review and/or subsequent approval of your request.

Name, Address & Telephone # of Designer/Installer and Estimated Cost.

I, unit owner of # _____ (and any successor in interest), understand that I am responsible for the maintenance thereof, both current and future. Additionally, I understand that any modification initiated prior to Board approval will be subject to denial of approval, fine or "undoing" of modification at my expense. These modifications are at my expense.

Submitted by: (Print)

Signature of Unit Owners

Date

Condominium Name

Telephone Number

Unit #

*******ASSOCIATION USE ONLY*******

Approved or Disapproved
(Circle one)

President or Management Co.

Date Approved
or Disapproved

Please submit to: CM Property Management – P.O. Box 690, Southbury, CT 06488
or fax to: 203-264-6216

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